

Building a Collection Plan¹

Note: Before beginning this exercise, please read through the Canvas module “Project Step 2: Building a Collection Plan,” and read through the module “Project Publicity.”

A collection plan is more than a description. First, your plan should reflect the mission of the COVID-19 #JOTPY archive. The archive is a Crowdsourced archive where people can add their experiences and responses to the global pandemic. Its goal is to document this historical moment and preserve those materials for future generations. Second, the archive seeks to represent diverse people and perspectives. Third, the archive does not discriminate. Submissions take many forms including, but not limited to pictures, videos, social media posts, oral histories, news clippings, and personal statements. Submissions are welcome from anywhere around the globe and in any language.

Working alone or with a partner, write a 1-page collection plan for the archive. This exercise should take less than 3 hours to complete.

Write a collection plan that addresses the following points:

- Mission:
 - Describes how the collection plan builds on the mission of the #JOTPY archive
 - The collection plan on building on the mission of the #JOTPY archive by bringing the story of the LGBTQ+ people’s experiences throughout the COVID-19 pandemic that has plagued the world for about a year now. This collection will highlight this marginalized community who in many cases get left out in many archival processes in history and do not get their story told at all or correctly.
- Collection Scope:
 - Provides a description of the proposed collection: its purpose, aims, and goals.
 - Purpose: The purpose of this collection is to increase the voices of the LGBTQ+ community and document their experiences throughout the COVID-19 pandemic.
 - Aims: The aims of this collection are to feature stories from the Lesbian, Gay, Bi, Transgender, Queer, and other groups in the community to have their stories told and their overall experiences through the Covid-19 Pandemic.
 - Goals: The goal is to increase the diversity of the collection as a whole in order to bring more awareness and voices of this collection to the archive. It is also important to increase the geographical location submissions for this archive.
 - Identifies key themes/subjects the collection hopes to build.
 - LGBTQ+ and Southern US LGBTQ+
 - What is the long-term goal for this collection? What will future generations learn from this collection if they return to it?

¹ Public History is a collaborative field. This document was inspired and influenced by the work of Dr. Victoria Cain at Northeastern University.

- The long-term goal for this collection is to show the diversity of the LGBTQ+ community and the different stories that have occurred throughout this pandemic to this minority group in parts of the country and/or world.
 - Future generations will get from this collection that the LGBTQ+ community is resilient, diverse, able to overcome obstacles and challenges, and see how far they have come from that point.
- Acquisitions:
 - Provides an action plan for how items/materials will be gathered.
 - Items and materials will be gathered by people submitting stories to the archive and responding to my social media post about my collection in the archive.
 - Identifies what kinds of materials may support the growth of this collection.
 - Photos, pictures, news articles, oral histories, and other forms of materials will help the growth of this collection in the archive.
- Evaluation:
 - Identifies how this collection compares to other collections in the archive.
 - This collection already has stories in it so my goal is to make it more diverse and rich in order to bring out more voices in different regions and different parts of the LGBTQ community.
 - Does this collection fill a silence in the archive? If so, how?
 - This collection will fill a silence within an existing collection of the LGBTQ collection by focusing on the southern United States and also on other parts of the LGBTQ not just the L and the G.
 - Does this collection enhance or add to other collections or subjects that already exist in the archive?
 - The collection adds and enhances the LGBTQ collection by increasing the diversity and the geographic area in which is covered.