

## Buddy Checklist for Putting On & Removing PPE- Droplet & Contact Precautions for COVID-19 (Universal Masking)

Date (dd/mm/yy): \_\_\_\_\_ Department: \_\_\_\_\_

Health Care Worker (name & role): \_\_\_\_\_

Checklist for Putting on PPE	Completed (Initials)
Put on PPE immediately prior to entering the patient's room or in anteroom	
<b>Scenario 1:</b> If goggles or full-face shield is available- leave mask on. Proceed to Step 1.	
<b>Scenario 2:</b> If mask needs to be replaced with a mask with visor OR N95, perform hand hygiene, remove original mask and store as per guidance. Proceed to Step 1.	
1. Perform <b>Hand Hygiene</b>	
2. <b>Inspect PPE</b> for defects and size prior to putting on	
3. Put on <b>Long-Sleeved Gown</b>	
4. If applicable, put on N95 Respirator ( <i>if conducting aerosol-generating medical procedure</i> )	
5. Put on <b>Mask with Visor OR Face/Eye Protection</b> (full face shield or goggles)	
6. Put on <b>Gloves</b>	
7. Ask person putting on PPE to perform a <b>mobility test</b> (e.g. bend, turn). Check for any exposed skin or clothing- adjust as necessary.	
Procedure for Removing PPE	Completed (Initials)
Remove PPE at doorway of patient room	
1. Remove <b>Gloves</b> and discard	
2. Perform <b>Hand Hygiene</b>	
3. Remove <b>Long-Sleeved Gown</b> by rolling inside out and discard or place in laundry, if reusable	
4. Perform <b>Hand Hygiene</b>	
5. Remove disposable <b>Face/Eye Protection</b> and discard (if using reusable face/eye protection-place in designated area for reprocessing)	
6. <b>Procedure/Surgical Mask-</b> <b>Scenario 1:</b> If wearing a full-face shield and mask is not soiled, did not have direct contact with patient, and is not affected by humidity/moisture- Leave Mask On. <b>Scenario 2:</b> If goggles or mask with visor was worn, remove mask. Discard.	
7. Perform <b>Hand Hygiene</b>	
8. Exit patient room.	
9. If applicable, remove <b>N95 Respirator</b> , discard & perform hand hygiene	
10. If applicable, obtain new mask or apply stored mask for reuse.	