

Mencio, Santos

From: Mireles, Matthew
Sent: Tuesday, October 26, 2021 3:56 PM
To: Mencio, Santos
Subject: FW: Music Students
Attachments: TR Rooms Music Dept 081820.xlsx

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Dr. Matthew Mireles
Chair, Department of Music
Director of Bands


ST. MARY'S UNIVERSITY

The Catholic and Marianist University
One Camino Santa Maria
San Antonio, Texas 78228

www.stmarytx.edu

Pronouns: He/Him/His

Executive Board of Directors
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From: "Villarreal, James J" [REDACTED]
Date: Tuesday, August 18, 2020 at 11:57 AM
To: "Mireles, Matthew" [REDACTED]
Cc: "Bessler, Timothy" [REDACTED]
Subject: RE: Music Students

Matt,

Attached is the spreadsheet for you to assign the Treadaway 1st floor east wing (101 -113) to each resident music major to use as a practice room for the academic year. If you will add the names to the spreadsheet and send it back, we will pull keys and the residents can come by our office, Leies Hall 101, to get the keys. Just let me know what day you would like the rooms to start being used so that I can notify UPD. We will collect the keys at the end of the semester with their residence hall keys and we will re-issue upon their return in January.

Please let the students know that the rooms are for their individual use, and they should not be in the rooms after 10pm nightly as they will be checked. Additionally any use of the room other than practice may

jeopardize the access to the rooms by all participants. If the need arises, they should use the public restrooms across the breezeway nearest the auditorium.

Please let me know if I am forgetting something we discussed on the call(s) or if you have any questions.

Sincerely,
James

James J. Villarreal
Director of Residence Life
St. Mary's University

From: Mireles, Matthew
Sent: Monday, August 17, 2020 8:02 PM
To: Villarreal, James J.; Bessler, Timothy
Cc: Pallansch, Leona
Subject: Re: Music Students

James,

Thanks for the Treadaway rooms idea. That will be perfect!! Quite frankly, it might be the best solution I think any university will have for their students.

For figuring out how to keep track of the keys, what space on campus stays open the longest? Maybe the circulation desk in the library? The Commons information desk, or maybe somewhere in the AACCC?

I think we can keep the keys in a lock box at the chosen site. Doesn't necessarily need to be in treadaway. Just somewhere a worker or work study would be most of the day to check out keys. The closest one to Treadaway would be preferable. But since the students will be coming from their dorms, most buildings will already be on their way to and from Treadaway.

Each key could be labeled with each student's name. We could also have a clipboard or something that each student can sign in and sign out their key so it's still on record. We can also have a closing time to return the key.

That's what I could come up with. What do you think? We can still talk tomorrow before noon. Matt

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From: Mireles, Matthew
Sent: Monday, August 17, 2020 4:32:50 PM
To: Villarreal, James J.; Bessler, Timothy
Cc: Pallansch, Leona

Subject: Re: Music Students

Great!

Can we actually talk on Zoom? I have better connection that way.

[REDACTED]

Dr. Matthew Mireles
Chair, Department of Music
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From: "Villarreal, James J" <[REDACTED]>
Date: Monday, August 17, 2020 at 4:27 PM
To: "Mireles, Matthew" <[REDACTED]>, "Bessler, Timothy" <[REDACTED]>
Cc: "Pallansch, Leona" <[REDACTED]>
Subject: RE: Music Students

Matthew,

Please give me a call at 210-431-2094 or 210-316-7461 as we have an idea that might work for this situation.

Sincerely,

James

James J. Villarreal
Director of Residence Life
St. Mary's University

[REDACTED]

From: Mireles, Matthew
Sent: Monday, August 17, 2020 2:44 PM
To: Villarreal, James J <[REDACTED]>; Bessler, Timothy <[REDACTED]>
Cc: Pallansch, Leona <[REDACTED]>
Subject: Music Students

Hi James and Tim,

I wanted to reach out to see if we can figure out how best to help music students practice on campus. Should we set up a meeting to discuss solutions? I'm hoping we can resolve this as soon as possible since we started classes already.

I am available today after 4:00. Or tomorrow anytime before 2:00pm. Thank you!

Dr. Matthew Mireles
Chair, Department of Music
Director of Bands

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